

## Using the portal:

Using the portal is really simple so there shouldn't be a lot of questions about it but just in case:

- The Parents Portal's address is: <https://parents.etsb.qc.ca>, it is mentioned in the email sent to the parents.

## Reset Password:

- Parents will get their portal's password by e-mail. If they forget it, they can use the Forgot Password page to reset it. This is easy, they only have to click on the Forget Password link from the Portal's login page:

**CONNECT TO ETSB PARENT PORTAL**

To access the Parent Portal, you must enter the email address you provided when registering your child in school. Your password was sent to this email address.

If you have forgotten your password, please visit this link: [Forgot Password](#).

If you have a problem with your email address, contact the school where your child is enrolled

**First visit?**  
[Click here](#) to obtain a temporary password

EMAIL\*

PASSWORD\*

Log me in automatically

[Forgot Password](#)

Then they will have to type in their email address and click Submit:

## **RECOVER MY PASSWORD**

**Forgot Your Password?**  
Enter your User Name or Email Address to receive your password.

**Submit**

They will then receive an e-mail containing their new password.

- Once they access the portal, here's what it looks like:

The screenshot displays the Eastern Townships School Board (ETS) Parent Portal. At the top, the logo for the Commission Scolaire Eastern Townships School Board is visible, along with the user's email address, nikmatte@hotmail.com. A navigation menu includes links for Change Password, Sign Out, and Help. The main content area shows the date Wednesday, September 23, 2015, and the time 11:43:10. A sidebar on the left contains a menu with options: Profile (selected), Timetable, Reports, Absences, MELS, Comments, Help, and Surveys. Below the menu is a 'QUICK LINKS' section with links to the ETSB Web Site, ETSB EDU Portal, School Calendars, and Elementary Schools. The main profile section is titled 'PROFILE' and features a 'Select another child' dropdown menu. A child's profile is displayed, including a photo and the following details: Address, Form, Classroom (1er cycle, an 2), Phone, and Mobile Phone. A 'More Information' section provides additional data: Student, Titulaire, Form, School (Parkview Elementary School), Constant code, Academic Years (2015), Birth Date, Group Repere (722), Age at the 30 september (7), and Ordred Enseignement (Primaire).